

Submittal accepted and verified by:

Planning Staff Signature

City of Franklin
City Development Department

Date Stamp:

Building Move

Ashley Booth, Planner 9229 W. Loomis Road Franklin, WI 53132	Tere Wilson, Secretary Monday – Friday 8:30 a.m. to 5:00 p.m.	Ryan Mentkowski, Planner (414) 425-4024 Fax (414) 427-7691
generalplanning@franklinwi.gov		

The City of Franklin Building Code requires the Plan Commission to approve of any building move within or from outside Franklin before commencement of the move. The building to be moved must be made available to the Franklin Building Inspection Department to insure structural soundness, and their findings will be reported to the Plan Commission. The Plan Commission may include conditions in approving of the request for the protection of public health and safety.

Plan Commission approval is in addition to required permits. Contact the Building Inspection Department at (414) 425-0084 for information regarding required permits.

Please type or print legibly.

Property Address of Move From: _____

Property Address of Move To: _____

New Tax Key Number: _____ - _____ - _____ Zoning: _____

Projected Use: _____

Type and Use of Building: _____

Size of Building: _____

OWNER INFORMATION

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-Mail _____

Signature(s): _____

APPLICANT / AGENT INFORMATION (If Different than Owner)

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-Mail _____

Signature(s): _____

Incomplete applications will not be accepted.

BM-2006

BUILDING AND SITE INFORMATION

To be placed on the Plan Commission agenda, the following information must be submitted no later than 22 days prior to the desired Plan Commission meeting. The Inspector must view the building at least eight (8) days prior to the meeting, or the item will not be scheduled. Staff may request additional information if deemed necessary:

1. Photographs of the building to be moved.
2. Twenty (20) copies of a Plat of Survey (folded to 8½ x 11) showing the proposed building placement at the new location. Indicate setbacks from property lines and locations of driveways, access points, etc. (Note: Single-Family homes require attached, 2-car garage)
3. If property is without sewer or water, provide information addressing how these are to be provided at the site.
4. Application fee of \$200.00 (non-refundable) payable to the City of Franklin.

Submittal for review is not a guarantee of approval.

STAFF USE

No. **2005-**_____

Received _____

Plan Commission Meeting Date _____ ☐ Approved ☐ Denied